This form is for students who believe that a course taken at another institution satisfies a **General Education Requirement** at UNC Charlotte. The course must already appear on the student’s transcript.

### Instructions:
- Identify each course to be evaluated and the Gen Ed requirement you think it applies to; please be specific.
- Attach a copy of the institution’s catalog description for all courses to be evaluated. Please also include the website address.
- If seeking approval for a “W” (Written Communication) or an “O” (Oral Communication) designation please attach a course syllabus and view the guidelines at www.ucol.uncc.edu/forms
- Include your adviser’s name, if you consulted one.
- Sign, date, and return this form with all required documentation to: **University College, Colvard 2200.**

**Name:** ____________________________  **Email:** ____________________________

**ID #** 800__________________________  **Major:** ____________________________

**Phone:** ____________________________  **Advisor:** ____________________________

**Transfer Credits from** ______________ (name of institution)

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<tr>
<th>Original department &amp; course number</th>
<th>UNC CHARLOTTE</th>
<th>Approved for this case only</th>
<th>Approved for all cases</th>
<th>Not Approved</th>
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<td>Transfer credit GIVEN</td>
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Submitted by:

______________________________  _______________________
Student  Date

Approval as indicated:

______________________________  _______________________
Dean of University College  Date

Revised: 08/12/14